Dear students and your parents/guardians:

**Welcome to Drafting – Computer Graphics 120.** Throughout this course we will have the opportunity to learn about drawing and to create projects using the AutoCAD software. This course is an introduction to drawing and designing various images using different points of view and perspective.

Students who sign up for this course need to be independent and responsible. Students who do not attend school regularly are not good candidates for the course; the work can only be done on computers with specific software and equipment.

*EVALUATION POLICY*: Here is a tentative assignment breakdown. Assignments will vary somewhat depending on the interest of the class:

|  |  |
| --- | --- |
| Term 1 – Sept / Nov 35% | Units # 1 – 5 from Students Workbook  |
| Term 2 – Nov / January 35% | Units # 7 – 10 from Students Workbook |
| Final Project 30% | Create a complete set of drawing for specific item/object/home. |

I mark most assignments using a rubric where “A” is for exceptional assignments which demonstrate that students are working beyond expectation; “B” is for those assignments that meet expectations; “C” is for those that complete the work but struggle with some aspect of it and “F” is for assignments that do not meet classroom expectations. Students who earn 95 – 100% are in the “breakthrough” category where they push themselves beyond the limit of what is expected.

I would like to encourage communication with students and their parents. My intention is to have all assignments, lessons, links, and other relevant information available to you via the website: <http://bonarlaw.nbed.nb.ca/teacher/mr-mundle> . If you would like to contact me, you can call the school at 523-7160 or e-mail me at dale.mundle@nbed.nb.ca . Please sign this letter and return it to me.

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I have seen the course outline and evaluation policy.

**Parent(s)/Guardian(s) name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Parent(s)/ Guardian (s) e-mail:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student’s name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_