Dear students and your parents/guardians:

**Welcome to Graphic Arts 110.** Throughout this course we will have the opportunity to learn about design and to create projects using software to manipulate images. This course is an introduction to design elements, colour, presentation and Photoshop.

Students who sign up for this course need to be independent and responsible. Students who do not attend school regularly are not good candidates for the course; the work can only be done on computers with specific software and equipment.

*EVALUATION POLICY*: Here is a tentative assignment breakdown. Assignments will vary somewhat depending on the interest of the class:

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| Term 1 – Sept / Nov 35% | Logos, Colour Wheel Assignments, Line Assignment, Symmetry vs. Asymmetry Assignments, Touch-up Assignment |
| Term 2 – Nov / January 35% | Photography, Drawing Assignment using a tablet or Smart Board, Merging animals and more |
| Final Project 30% | Create a magazine, graphic novel or other assignments that showcase all of the skills learned in the course |

I mark most assignments using a rubric where “A” is for exceptional assignments which demonstrate that students are working beyond expectation; “B” is for those assignments that meet expectations; “C” is for those that complete the work but struggle with some aspect of it and “F” is for assignments that do not meet classroom expectations. Students who earn 95 – 100% are in the “breakthrough” category where they push themselves beyond the limit of what is expected.

I would like to encourage communication with students and their parents. My intention is to have all assignments, lessons, links, and other relevant information available to you via the website: <http://bonarlaw.nbed.nb.ca/teacher/mr-mundle> . If you would like to contact me, you can call the school at 523-7160 or e-mail me at dale.mundle@nbed.nb.ca . Please sign this letter and return it to me.

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I have seen the course outline and evaluation policy.

**Parent(s)/Guardian(s) name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Parent(s)/ Guardian (s) e-mail:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student’s name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_